

Information and document submission requirements may change without notice. Please check on our website for the latest information.

http://www.u-tokyo.ac.jp/ja/administration/go-global/program/iaru_gsp-en.html

1. Overview

IARU Global Summer Program (IARU GSP) is an exciting learning experience that connects students from the 10 member universities. The program is held over three to five weeks between June to August. All courses are held in English and students are chosen from among the very best students by the participating universities.

We are now calling for applications for students wishing to participate in IARU GSP 2013.

***About IARU (International Alliance of Research Universities)**

The International Alliance of Research Universities (IARU) was established in January 2006 as collaboration between ten of the world's leading research-intensive universities who share similar visions for higher education, in particular the education of future leaders.

2. Venue

10 member universities of IARU:

- The Australian National University (ANU)
- National University of Singapore (NUS)
- Peking University
- ETH Zurich
- University of California, Berkeley
- University of Cambridge
- University of Copenhagen
- University of Oxford
- The University of Tokyo
- Yale University

3. Program Duration and Courses

Two to five weeks during June to August, 2013. 19 Courses are available among the 10 Universities.

Please visit the IARU GSP Website for details: <http://www.iaruni.org/gsp>

***The courses held at the University of Tokyo will be open to the students of the University of Tokyo as summer intensive courses with the same registration procedure as regular courses at the University of Tokyo (however, first and second year undergraduate students in the College of Arts and Sciences are not eligible). All students wishing to take the courses held on campus must register during the 2013 Summer Semester Course Registration Period. Students wishing to take the courses**

from a different department must follow the relevant registration procedure.

- Sustainable Urban Management (Faculty of Engineering)
- Nanoscience (Faculty of Engineering)
- Japan in Today's World (Faculty of Law)

4. Number of Students Accepted

Two students per course will be accepted. Some courses may accept more than two students.

5. Eligibility Criteria

Students must satisfy all the criteria below.

- (1) Students must have sufficient English language ability to participate. The expected range required is TOEFL iBT 80-100, IELTS 6.5-7.5 (Academic Module)

*The aim of this program is not to improve English skills, but rather to take courses and hold discussions in English. Therefore, a high level of proficiency in English required.

*The internal screening is conducted comprehensively and includes the assessment of past academic performance and the application forms. Students who do not satisfy the English score target will not be prohibited from applying to IARU GSP; however, submission of TOEFL iBT or IELTS scores (within their validity period) is required. TOEIC and other English language ability assessment cannot be submitted as a substitute.

*For students whose native language is English, see section 9.Application Documents -7)- (4).

- (2) Student must be enrolled at the University of Tokyo as an undergraduate or graduate student at the time of application and during the IARU GSP period. Students who are on an academic leave of absence from the University of Tokyo during the IARU GSP are not eligible to attend.

- (3) Students must satisfy the prerequisites for the courses that they wish to participate. Some courses have prerequisites such as number of years at university, field of specialization, English proficiency and other requirements. Please check the website individually.

- (4) Please make sure that the IARU GSP does not interfere with your 2013 Summer Semester courses by checking the examination date and other necessary schedules before applying to the IARU GSP. (The University of Tokyo has a limit to the number of students that it can recommend. Withdrawing application after the internal screening leads to a loss of study abroad opportunity for others. Therefore, as a general rule withdrawal of application after submission is strictly discouraged.)

- (5) In cases where you cannot attend classes at the University of Tokyo for a specified period, the handling of such situations shall be determined by the faculty/graduate school of affiliation. Please check with your faculty/graduate school before applying to IARU GSP.

- (6) If you already know who your supervisor is during the term in which you will be on the IARU GSP exchange, you must obtain prior authorization from the supervisor and obtain his/her signature on the application form. In cases where you do not have a supervisor for that term, please consult with the relevant section of the department in which you will be affiliated with during IARU GSP and obtain their approval.

- (7) Please only apply after consulting with the relevant section of the department in which you will

be affiliated with during the IARU GSP term to be fully aware of potential academic affairs you need to know before you apply. You must obtain the signature of the persons in charge in the application form.

(8) Credits or certificates will be issued after a successful completion of the course by the host institution; however, whether or not they are transferred as credits of the University of Tokyo is subject to the approval of the faculty/graduate school in which the student is affiliated. If you want the credits or certificates transferred, please consult with your faculty/graduate school before submitting your application. Please also confirm the credit approval procedure with your faculty/graduate school before applying.

6. Cost

(1) As the cost of the program varies between courses – please check the IARU GSP Website. In general, students are responsible for their own tuition, accommodation, transportation, visa application costs and other expenses.

* The tuition fees of the University of Copenhagen courses will be exempted based on a tuition waiver agreement between the University of Tokyo and the University of Copenhagen. .

(2) Depending on the course, scholarships may be available from the University of Tokyo, the host university or other organizations. If you wish to apply for scholarships, please make sure to fill out the required information on the application form. Financial assistance and its amount will be determined by the granting institution/body based on its own terms (academic record, household financial considerations, etc.), course participation cost and available budgets.

(3) Students applying to courses held at universities in the US are eligible to apply for scholarship offered by Friends of Todai, Inc. (FOTI). Please check the FOTI website (<http://jp.friendsoftodai.org/>) regarding requirements and apply to FOTI directly.

7. Application Deadline

The deadline for submission depends on your faculty or graduate school. Please check with the relevant office.

* Please note that the deadline at the University of Tokyo differs from the deadline posted on the IARU GSP website (March 1st).

8. Application Process

Please submit the completed Application Form (electronic file and paper-based copy) to the relevant office of your faculty or graduate school by the deadline determined by them.

(Location for Electronic Download)

IARU GSP Page on the University of Tokyo International Exchange Information website:

http://www.u-tokyo.ac.jp/ja/administration/go-global/program/iaru_gsp-en.html

(How to submit electronic files)

Submit to: Your faculty/graduate school office

Email Subject: 2013 IARU GSP Application (Affiliation/Name)

File names:

- 1) (Affiliation/Name) 2013 Summer Study Abroad Application Form
- 2) (Affiliation/Name) 2013 Summer Study Abroad Grade
- (1) 3) (Affiliation/Name) 2013 Applicant Information Sheet
- (2) 4) Course Code_LASTNAME_2013 IARU GSP App Form.doc
Example: ANU2_Hamada_ 2013 IARU GSP App Form.doc

9. Application Documents

<Items to be submitted electronically>

- 1) **2013 Summer Study Abroad Program Application Form (Word File , without signatures)**
- 2) **Grading Coefficient Calculation Table (Excel File)**
- 3) **Applicant Information Sheet (Excel File)**
- 4) **2013 IARU Global Summer Program Application Form (Word File)**

<Paper-based Submission Items> (All items must be in A4 size)

- 1) **2013 Summer Study Abroad Program Application Form** *Please have all sections signed where a signature is required
- 2) **Grading Coefficient Calculation Table**
- 4) **2013 IARU Global Summer Program Application Form**
 *Must be submitted for both the first choice and second choice each. (if you wish to take two courses at the same time at Peking University, only one application should be submitted)
 *Please fill the Year and academic affiliation for the academic year of 2013 Summer semester, not the current Year and academic affiliation.
 *This application will be used for both internal and external screening. Please complete it carefully.
 *GPA section is not required

5) Copy of the Academic Transcript for all semesters since enrollment in higher education (in English)

- * The section explaining the grading system (e.g. number of step) should be included.
- * If you have been enrolled at other institutions (both in Japan and overseas), please submit your academic records from that period as well.

6) Additional Information for Certain Courses

The following courses require additional documents. Please submit them accordingly.

- **ETH1:Future Cities: Networks and Grammars**
a 1-2 page CV, and a motivation letter in addition to the IARU GSP application form.
- **CAM1:Shaping the World: Understanding the Past, Predicting the Future**
two academic references, stating suitability for the program.
- **COP3:Interdisciplinary Aspects of Aging**
the applicants are required to write and submit an essay (max. 1 page) together with their application about their interests and plans for their future studies.
- **OXF1:Global Challenges of the 21st Century**
A statement of purpose (max 300 words) setting out your academic reasons for wishing to attend this program. One reference from an academic at your home

institution who knows your work well.

*The above information is correct as of January 15. If the information differs from the website, please use the information given on the website. Note: Documents marked “to be submitted once shortlisted” need to be submitted when initially applying, and those marked “to be submitted on being accepted” (or after you receive the Acceptance Letter) are not required at the time of application.

7) Copy of TOEFL iBT or IELTS (Academic Module) Score Report

Notice regarding TOEFL iBT and IELTS

- (1) TOEIC Scores and other English language proficiency exams other than TOEFL iBT or IELTS (Academic Module) will not be accepted.
- (2) The score must be valid on February, 2013 (taken within the past two years). You may submit a copy of the scores available online.
- (3) If the scores cannot be submitted by the departmental deadline, they may be submitted to the International Exchange Group of the university head office by noon (12PM) of March 4, 2013. The same applies if new scores are to be submitted to replace scores already submitted to the department.
- (4) For students whose native language is English, TOEFL/IELTS scores are not required. Please state as such on the English Ability section of the application. If there is doubt about English being your native language, you must consult with the International Exchange Group of the university head office via the relevant office of your faculty or graduate school.

10. Selection Process

- (1) IARU GSP applicants may list up to 2 courses of their choice on the application and may also apply to the Yale Summer Program (call for application starts in late-January). However, only one nomination to one course can be made for each student after internal selection. Past applicant statistics can be view on the Go Global Website under “統計資料” page:
<http://www.u-tokyo.ac.jp/ja/administration/go-global/about/material.html> (Japanese only)
- (2) Students applying to Peking University’s two courses can apply for another course, as the two courses at Peking University will be counted as one course.
- (3) Internal selection of applications will be held in March and final nomination to the host institutions will be sent for further screening. In the internal selection, the documents submitted will be reviewed and the applicant’s course preference will be considered (as a general rule interviews will not be held for the internal selection at the University of Tokyo).
- (4) As IARU GSP offers courses at an undergraduate level, undergraduate applicants may be prioritized in some cases during the internal selection process.
- (5) In order to allow more students to experience international exchange, students who have previously participated in this program will be given a lower priority for internal selection and scholarship opportunities.
- (6) The International Exchange Group of the university head office will contact the applicant in case there are inadequacies in the application documents. Please be mindful of emails/phone calls during February-April.

- (7) Selection process at host institutions will take place in late March. Selected students will be notified directly by the host institution via e-mail by April 12 and students are to respond to the offer by the designated date (tentative date: April 19). Please be mindful of emails during this period and when replying to the offer email, please cc the International Exchange Group of the university head office (iaru.gsp@adm.u-tokyo.ac.jp).
- (8) Formal notification of the selection results will be made by late April (tentative) to the Dean of student's faculty/graduate school (both to your Dean at the time of application and your Dean at the time of attending IARU GSP, if they are different)

11. Post-acceptance Requirements

- (1) It is the students' responsibility to follow the instructions of the host institutions on participation procedures and travel arrangements. Students are responsible for all expenses incurred during the process.
- (2) If the offer must be declined under unavoidable circumstances, immediately contact the International Student Exchange Group via the relevant office of your faculty or graduate school.
- (3) Follow the instructions of the host university when applying for a visa and obtain the latest information from the host institution's country embassy/consulate and other credible sources.
- (4) Confirm with the relevant office of your faculty or graduate school to see if any special study abroad procedures are necessary (such procedures differ by faculty/graduate school).
- (5) Contact academic supervisors and other faculty members before departing to avoid unnecessary trouble caused by participating in the program.
- (6) Obtain an international travel insurance that covers the entire duration of the program.
- (7) Orientation for all IARU GSP participants will be held in May-June. All students are required to participate unless there are unavoidable circumstances.
- (8) Students must follow other warnings and notes by the University of Tokyo.

12. Program Participation Requirements

- (1) Fully comprehend the purpose of IARU GSP and strive to complete the courses with high academic achievements.
- (2) Be conscious that the selected students are representatives of the University. Abide all laws, rules, regulations and manners of the host university and country.

13. Post-Program Reporting

- (1) Students must submit a report (in a format prescribed by the International Exchange Group of the university head office), copy of their passport (photo identification page and the page with the immigration control stamp) to the International Exchange Group of the university head office within two weeks of completing the IARU GSP course.
- (2) If receiving scholarships or financial aid, submit appropriate reports as required.
- (3) Credits or certificates will be issued after a successful completion of the course by the host institution; however, whether or not they are transferred to credits of the University of Tokyo is subject to the approval of the faculty/graduate school in which the student is affiliated (Please confirm the details with your faculty/graduate school coordinator beforehand).

- (4) If there are any changes in information (address, phone number, e-mail addresses) from the time of the application, contact the faculty/graduate school and the International Exchange Group of the university head office so that appropriate procedures can be undertaken. Such information will be necessary for mailing grades, letter of completion, and passing on important information.
- (5) Upon completing the program, students may be asked to cooperate in the internationalization efforts of the University (advising students who wished to study abroad, promoting study abroad programs). Students are asked to participate unless there are unavoidable circumstances.

14. Related Websites

IARU GSP Website:

<http://www.iaruni.org/gsp>

The University of Tokyo Go Global Website (IARU GSP Information Page):

http://www.u-tokyo.ac.jp/ja/administration/go-global/program/iaru_gsp-en.html

15. Contact

- (1) Application submission: Coordinating office at your currently affiliated faculty/graduate school
- (2) Credit approval and other academic issues: Coordinating office at the faculty/graduate school in which you will be affiliated with during exchange period
- (3) Information on the available courses: IARU GSP Coordinators at the University as listed on the IARU GSP Website
- (4) Other information: International Exchange Group of the university head office (iaru.gsp@adm.u-tokyo.ac.jp)

【Supplementary Explanation】

To Students enrolling in Graduate School of Arts and Sciences/College of Arts and Sciences,

Call for Applications for 2013 IARU Global Summer Program

Call for Applications for 2013 Summer Programs at Yale University

Those who wish to apply for the above programs, please read the related documents carefully, and submit the necessary documents to the Komaba IO Support Center by the due date.

【Websites where you can download the necessary documents】

- 2013 IARU Global Summer Program:
http://www.u-tokyo.ac.jp/ja/administration/go-global/program/iaru_gsp-en.html (English)
http://www.u-tokyo.ac.jp/ja/administration/go-global/program/iaru_gsp.html (Japanese)
- 2013 Summer Programs at Yale University
<http://www.u-tokyo.ac.jp/ja/administration/go-global/program/yale-summer.html>
(Japanese Only)

【Application Deadline】 No later than 13:00 on Friday, February 22

【Submit to and Contact】

Komaba IO Support Center (1st Floor of Administration Office Building)
Graduate School of Arts and Sciences/College of Arts and Sciences,
The University of Tokyo
Tel: 03-5454-4586
E-mail: ryugakusei-g@adm.c.u-tokyo.ac.jp